

STUDENT PERFORMANCE EVALUATION

Name : Nur Avrila
 Hotel Name of practice : The Ritz-Carlton Hongkong
 Department : Pastry-Bakery
 Date of Appraisal from : 8 January 2025.

The purpose of this evaluation is to provide an objective measure of student performance during the Supervised Field training. Rating will be done in a scale value of 0 – 100 as follows:

Grade: A = 80 – 100 : (Very Good Performance)
 B = 68 – 79.99 : (Good Performance)
 C = 56 – 67.99 : (Satisfactory Performance)
 D = 45 – 55.99 : (Unsatisfactory Performance)
 E = 0 – 44.99 : (Poor Performance)
 Note : Minimum Passing Grade C = 56 – 67.99

PART 1 ABLITY AND APPLICATION

Please give into application section:

No	CRITERIA & JUSTIFICATION	SCALE VALUE				
		A (80 -100)	B (68 -79.99)	C (56-67.99)	D (45-55.99)	E (0-44.99)
A. PERFORMANCE						
1	JOB KNOWLADGE					
	• Understand all aspect of work at outlet of practice assigned					
	• Knowledge of facilities and equipment at outlet of practice assigned			67		
	• Mastery of English (written and oral)					
2	QUANTITY OF WORK					
	• Output of work has be done					
	• Completion of task and performance of daily duties		70			
3	QUALITY OF WORK					
	• Accurate and neat care of equipment and working areas					
	• Meets work quality requirement					
	• Stability, persistence, orderliness constant work under <u>pressure</u>		70			
	CRITERIA & JUSTIFICATION	SCALE VALUE				

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No		A (80-100)	B (68-79.99)	C (56-67.99)	D (45-55.99)	E (0-44.99)
B. CHARACTER						
4	MOTIVATION					
	• Enthusiasm towards job and effort to acquire necessary information to perform duties	100				
	• The desire and effort					
	• Willingness to accept responsibility					
5	COURTESY AND TACT					
	• Politeness , attention and respect other people (the guest fellow workers and superior)	100				
6	TEAM WORK					
	• Demonstrate the development of effective working relationships with staff and management	100				
	• Demonstrate an ability to listen to others, actively contribute to the team and demonstrate flexibility in adapting to team priorities					
7	COMMUNICATION					
	• Demonstrate and understanding of various customers enquiries and communicate these accurately when referring the matter, as appropriate		75			
	• Prepare a range of documentation which demonstrates an ability to identify the key issues or points and communicate these clearly, concisely and effectively					
8	APPLIED TECHNOLOGY					
	• Ability to use machines and equipment found in the workplace		79			
9	PERSONAL APPEARANCE					
	• Personal grooming, hair, shoes, comportment and general outlook	100				
10	ATTENDANTE					
	• Reliability and punctuality to be on job	85				

No	CRITERIA & JUSTIFICATION	SCALE VALUE				
		A (80-100)	B (68-79.99)	C (56-67.99)	D (45-55.99)	E (0-44.99)
11	PASTRY BAKERY KNOWLEDGE & OPERATIONAL (Choose one regarding their job)					
	Prepare hot and cold dessert	80				
	Prepare and procedure yeast goods	80				
	Prepare and procedure pastries	80				
	Prepare bakery products for patissiers	80				
	Prepare and present gateaux, torten and cakes	80				
	Prepare dessert to meet special dietary requirements	80				
	Prepare and procedure cakes		75			
	Manage workplace relations	90				
	Receive and store stocks	90				
	Prepare and display petits fours	90				
	Prepare and model marzipan		70			
	Prepare and display sugar work			67		
	Plan, prepare and display sweet buffet showpieces	80				
	ability to provide cleanest working area		75			
SCORE = $\frac{\text{TOTAL MARK}}{\text{TOTAL NO}}$		81.7				

PART 2. CAPACITY & AMBITION FOR ADVANCE

1. Check (v) application (more than one section may apply)

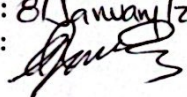
REGRESSING	NOT LIKELY TO ADVANCE	PROGRESSING	SATISFACTORY	MAX PERFORMANCE ON JOB
			✓	

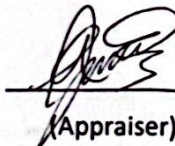
2. Students reaction to review and suggestion was : (check (v) one)

Appreciation (complete willing to strive for improvement)	Interest (Will try to follow suggestion)	Disinterest (Satisfied with present status)	Resentment (feels review is imposition)

3. Review your rating and comments, then briefly outline what action you will take or suggest to maintain, improve or correct the behavior and output of this students as a overall evaluation grade.

She has worked well with the team members, showing willingness to assist others. Improving speed in completing tasks will help her manage situations more effectively.

Date : 8 January 2025
 Signature : 

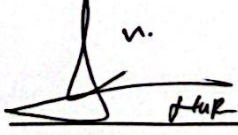

 Alicia Castillo
 (Appraiser)



Hotel Stamp


 Lundy 13 Jan 2025
 (Training Personnel)


 Alicia Castillo
 (Head of Department)


 AVRILA
 (Student)